

## Appendix 2: KPF Training Plan

### Workshops

It expected that these formal 2-hour workshops (held online via MS Teams video call) will be attended by Members that are on Kent's Pension Board or Committee. Training will be delivered by Officers and external partners via structured, interactive, presentations. The workshops will be recorded and slide deck information circulated after each event.

Indicative Timeframe (dates to be confirmed and outlook invitations sent)	Core Topic(s)
May 2026	<p>An introduction to <b>Pensions Administration and Pensions Governance</b></p> <p><i>Administration -To provide a general understanding of LGPS pensions administration and the Fund's polices and discretionary powers.</i></p> <p><i>Governance - To provide a general understanding of the controls and measures in place to manage risks, conflicts and interests of the Fund, whilst ensuring the right skills and experience are available. Scope of presentation will include regulatory changes.</i></p>
September 2026	<p><b>Pensions Dashboards</b> within the context of <b>Pensions Administration</b> (Pensions Dashboards being a national pensions initiative to help the UK's general public know more about the pensions that they hold)</p> <p><i>To provide information on KPF's statutory requirements and the Fund's data cleansing preparations ahead of go-live (expected 2026/27)</i></p>
November 2026	<p><b>Pensions Accounting &amp; Audit Standards</b></p> <p><i>To provide a general understanding of the Accounts and Audit Regulations, the role of internal and external audit</i></p>
February 2027 (London Investments Away Day)	<p><b>Financial Markets &amp; Product Knowledge and Investment Performance &amp; Risk Management</b></p> <p><i>Financial Markets - To provide a general understanding of the</i></p>

	<p><i>financial context of the Fund, and the products relating to the Fund.</i></p> <p><i>Investments - To provide a general understanding of the relationship between assets and liabilities and the structure, operation and purpose of investment pooling arrangements.</i></p>
May 2027	<p><b>Board and Committee Role &amp; Pensions Legislation</b></p> <p><i>To provide an overview of the Board's and Committee's role and a general understanding of the legislative framework as it applies to the LGPS, in line with the CIPFA Knowledge &amp; Skills Framework</i></p>
September 2027	<p><b>Procurement &amp; Relationship Management</b></p> <p><i>To provide a general understanding of the public procurement requirements as they apply to the LGPS, and how performance of suppliers can be monitored.</i></p>
November 2027	<p><b>Actuarial Methods, Standards &amp; Practices</b></p> <p><i>To provide a general understanding of the role of the Fund actuary and the formal valuation process (including the FSS and inter-valuation monitoring) and the treatment of new and ceasing employers (including employer covenants)</i></p>

**Hot Topic Training** – Informal, brief, training sessions, delivered immediately before Committee and Board and held in-person. These briefings will not be recorded. Subject topics will be dependent upon agenda content.